

## AN INVITATION

# MAKE XERO COUNT

A practical Xero workshop for local producers, businesses and sole traders

Are you interested in moving to Xero or are you already on the journey? Looking to get your books in order for the new financial year?

Join us for a free, interactive and informative Xero workshop for all current (up to intermediate level) and potential Xero users across Geraldton.

- Reconciling the bank, including effective use of rules, matching, cash coding and common errors
- Sales invoices/debtors including files, emailing, getting paid quicker and bills to pay/creditors
- Getting the most out of Xero reporting
- Using contacts efficiently
- Payroll, including the back-end settings, templates, leave accruals, correcting errors, employee time sheets, finalisation and STP
- Customising your file
- Products and services
- A snapshot of industry applications and add-ons that integrate with Xero

## MEET THE SPEAKER



**Kara Golding**  
Principal, RSM Australia

As an expert in digital solutions and certified across a range of cloud-based software and add-ons, Kara is experienced in providing leading digital advice on taxation and business matters.



**Date:** Wednesday, 11 August 2021

**Time:** 9:00am – 1:00pm

**Venue:** RSM in Geraldton  
Level 1, Bayly Street,  
Geraldton WA 6530

**Cost:** This workshop is free

**RSVP:** Please RSVP by Friday,  
6 August 2021 to confirm  
your attendance

[Click here and email to register](#)

RSVP to Leroy Brennan on 9920 7400 or email  
[leroy.brennan@rsm.com.au](mailto:leroy.brennan@rsm.com.au)

Light refreshments and food will be provided.  
Please let Leroy know if you have any  
dietary requirements.

*Attendees are encouraged to bring their own  
laptops/tablets.*

RSM Australia is the winner of the 2019  
Xero Enterprise Partner of the Year award

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AUDIT | TAX | CONSULTING

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